

**DEPARTMENT OF THE TREASURY  
FEDERAL LAW ENFORCEMENT TRAINING CENTER  
GLYNCO, GEORGIA 31524**

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FLETC DIRECTIVE (FD)

NUMBER: 15-01.B

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Subject:

DATE: 05/31/85

Sunset Review:

ACTION ON REPORTS BY THE INSPECTOR  
GENERAL

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1. PURPOSE. The purpose of this directive is to ensure that reports of investigation concerning the Federal Law Enforcement Training Center issued by the Treasury Department Inspector General are promptly acted upon; to establish reporting requirements for the submission of written reports detailing action taken or planned in response to the findings of the Inspector General; and to provide for control over the dissemination of Inspector General reports of investigation.
2. SCOPE. This directive applies to all reports of investigation issued by the Inspector General that concern the Federal Law Enforcement Training Center and to all personnel involved in preparing a response to one of these reports. This directive does not apply to audit reports issued by the Inspector General's Office.
3. CANCELLATION. FLETC Directive No. 10.01.E, Action on Reports Issued by the Inspector General, dated July 22, 1980.
4. REFERENCE. Treasury Directive No. 15.01.B, Action on Reports Issued by the Inspector General.
5. RESPONSIBILITIES. Within 45 days of the receipt of an IG report, a written response will be submitted to the Deputy Secretary of the Treasury detailing the action taken or planned to correct violations or other findings outlined in the report. Contents of the IG report will be kept in strict confidence. Only personnel officially involved in the matter will be allowed access to its contents. No copies will be made of any portion of an IG report without written permission from the IG.
6. PROCEDURES. The Inspector General report will be received in the Director's office where a suspense date will be established to respond within the 45-day time frame. The report will be referred by the Director to the appropriate Center official for action. After the Center's action has been determined, this official will forward the report along with a notification of the planned or completed action to the Legal Counsel. The

Legal Counsel will prepare a draft memorandum to the Deputy Secretary and forward it to the Director for approval. Upon approval of the draft, the Legal Counsel will finalize the memorandum, obtain the Director's initials, and mail it to the Deputy Secretary and mail a copy to the Inspector General along with the Inspector General's report.

7. OFFICE OF PRIMARY INTEREST. Office of the Director.

Charles F. Rinkevich  
Director